GUAM BOARD OF BARBERING AND COSMETOLOGY					
Department of Public H	Department of Public Health and Social Services				
Health Professio	nal Licensing/EMS				
	DARD MEETING				
	10, 2021, 9:00 AM				
	ting.com/join/393613845				
<u>maps//productorioo</u>					
MIN	UTES				
MEMBERS PRESENT:	OTHERS PRESENT:				
I Jenneth Quimbao, Chair	🛛 Robert Weinberg, Legal Counsel				
🖾 Ashley Taitano, Vice Chair	⊠ Janice Aguon				
🖾 Laurie Tumaneng, Treasurer	⊠ James Espaldon				
□ Joseph Blas, Member	⊠ Marcy Tiong				
⊠ Raymond Santos, Member	Bentley San Nicolas, Public (Supporting Applicant, Runlian Xie)				
	Zennia Pecina, HPLO Administrator				
	🖾 Deborah Borja, HPLO				
	🖾 Breanna Sablan, HPLO				
	⊠ Nicole Romero, HPLO				
	☑ Eddy Reyes, FLAME TREE Freedom Center				
	Chantay Benitez, FLAME TREE Freedom Center				

	TOPIC	DECISION(S) / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
I.	CALL TO ORDER	Called to order at 9:08am.	Chair	9:08	Called to Order
II.	ROLL CALL	Virtual roll call. See attendees listed above.	Chair	9:11	Noted
III.	PROOF OF PUBLICATION	Ad posted on Pacific Daily News posted May 3rd and May 6, 2021.	GBBC	9:11	Confirmed
IV.	APPROVAL OF AGENDA	 A. Taitano motions to first Entertain Guests from Old Business before the HPLO Report and after the Approval of Minutes. <i>Motion: A. Taitano, 2nd R. Santos.</i> 	GBBC	9:15	Approved with Amendment

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	ΤΟΡΙΟ	DECISION(S) / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
V.	APPROVAL OF MINUTES	1. April 05, 2021 Motion: A. Taitano; 2 nd R. Santos.	GBBC	9:17	Approved
VI.	ENTERTAIN GUESTS FROM OLD BUSINESS	 A. Victoria Espaldon – Apprentice license Guest attending the Board meeting on behalf of Victoria Espaldon is her Father, James Espaldon. He will be attending to understand where V. Espaldon's application is in the process. There was a hold on her application because there was a Cease and Desist letter for her unauthorized practice of barbering and cosmetology that she did receive since then. The Board received a response from her to the Cease and Desist that she will comply. So, after reviewing her folder and application for Apprentice license, she has been approved. Although the approval is effective today, she must await receipt of her physical certification and license before practicing. B. Runlian Xie – Cosmetologist Guest attending the Board meeting on behalf of Runlian Xie is Bentley San Nicolas. Mr. San Nicolas requested an update on the disposition of her application. The Board noted that the hours Ms. Xie submitted must be verified by and directly to HPLO by a third party entity, which is currently pending. The Board also noted that there were two documents submitted that shows 600 and 800 hours, respectively. Therefore, the third party assessment is necessary to validate the hours submitted. The Board noted that her application is conditionally approved pending the verification from the third party. 	GBBC	9:43	Approved Pending Verification from Third Party
VII.	HPLO REPORT	 GuamWebz won the bid to do all Board websites for HPLO. GuamWebz has done the OPA and Port Authority website. Nicole will be reaching out for information to populate the website. More information is forthcoming. The website can be used for online applications. 	HPLO	9:44	Noted
VII.	TREASURER'S REPORT	 According to the report put together by L. Tumaneng as she attended the HPLO Treasurer's meeting, for FY 2021, the GBBC 	GBBC Treasurer	9:46	Noted

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		 has approximately \$6,000.00 available for contracts. For building rents, GBBC has around \$1,750.00 available for supplies. For FY 2020, there is a balance of \$119.00 for GBBC contracts. 			
IX.	OLD BUSINESS	 C. Louis Moreno - Barber As discussed in the last Board meeting, this person applied for an apprentice license; however, he has been working with an apprentice license for over two years (2004). Board discussed their concern and need for clarification of this application. He has passed the practical test, however, has failed the written test multiple times. Since the cap is at two years working as an apprentice, he needs to reapply. He is now doing a whole new application for an apprentice license, so this seems to solve the concerns. This will require a new process, a new number, etc. D. Rules and Regulations – On-Going This is the same document that was worked on with Senator Sheldon's office. It was sent via email to all Board members. The Chairwoman resent it to everyone today. Asst AG Weinberg suggests to set Work Session meetings for a consistent time to go through them. It looks like it is based on California law, which is good; however, he has other suggestions for consideration. It is really important for the GBBC Treasurer to have input on the fees in the Rules and Regulations. Chairwoman attended a National Interstate Council of Cosmetology (NIC) meeting and has some good input for the Rules and Regulations document moving forward. E. NIC Exam – Update on status of Exam Confirmed for the end of July; dates to be established. Marcy Tiong, lead examiner, will confirm the dates based on the availability of the classrooms. Anticipate three full days. 	GBBC	10:07	Noted

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х.	NEW BUSINESS	 A. <u>Application for Establishment</u> Jaded and Cure Worker's license not included in applicant's folder. This also relates to the Other Business: Complaint Against Kirsten Catahay section of this agenda. She is conducting training for permanent makeup in an establishment without an instructor's license to administer certified training. Permanent makeup should not be done in a salon because it does not fall under cosmetology. She was advertising on social media with many violations as mentioned above. She also asks for payment, calling it an apprenticeship program. Board discussed sending a Cease and Desist letter to her. Asst AG Weinberg requested photos and links for evidence and a physical address. A Cease and Desist Letter to be drafted, stating violations. NOTE: Vice-Chair is authorized to sign the letter if the Chair is off island. 	GBBC	10:15	Approved
		 B. <u>Application for Examination</u> Brandy Booth - <i>Esthetician</i> Conditionally approved pending a 3rd signature Desaree M.R. Capua - <i>Esthetician</i> Conditionally approved pending a 3rd signature Angelyssa K. Cruz - <i>Esthetician</i> Conditionally approved pending a 3rd signature Keleah P. Gagarin - <i>Cosmetologist</i> Conditionally approved pending a 3rd signature Kyoko Iwama - <i>Esthetician</i> Conditionally approved pending a 3rd signature Kyoko Iwama - <i>Esthetician</i> Conditionally approved pending a 3rd signature Kyoko Iwama - <i>Esthetician</i> Conditionally approved pending a 3rd signature Kyoko H. Manglano - <i>Manicurist</i> Conditionally approved pending a 3rd signature Franshay A. Shippy - <i>Esthetician</i> Conditionally approved pending a 3rd signature 	GBBC	10:19	Conditional Approval

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	TOPIC	DECISION(S) / ACTION(S) MADE	RESPONSIBLEREPORTINGSTATPARTYTIMEFRAME		STATUS
		 C. <u>Application for Apprentice</u> Desaree M.R. Capua – Esthetician Conditionally approved pending a 3rd signature Angelyssa K. Cruz - Esthetician Conditionally approved pending a 3rd signature Keleah P. Gagarin – Cosmetologist Conditionally approved pending a 3rd signature Keleah P. Gagarin – Cosmetologist Conditionally approved pending a 3rd signature Kyoko Iwama - Esthetician Conditionally approved pending a 3rd signature Kyoko Iwama - Esthetician Conditionally approved pending a 3rd signature Trang T. Keeschulte – Manicurist Motion to remove the application and wait for the application for examination Ayako H. Manglano – Manicurist Conditionally approved pending a 3rd signature Franshay A. Shippy – Esthetician Conditionally approved pending a 3rd signature Motion: A. Taitano; 2nd R. Santos. D. <u>Application for Re-Examination</u> Lorenzo E. Ballete Jr. – Barber Conditionally approved pending a 3rd signature Jeong J. Kim – Esthetician Conditionally approved pending a 3rd signature 	GBBC	10:22 10:22 10:29	Conditional Approval Conditional Approval
XI. O	OTHER BUSINESS	 3. Kaitlan Michalski – Cosmetologist a. Conditionally approved pending a money order and payment. - Motion: A. Taitano; 2nd R. Santos. A. Janice Aguon – Continuing Education Ms. Aguon proposed starting and offering Continuing Education courses once a month on island (in-person versus online). Guam's Continuing Education required hours is a total of 6 hours. Ms. Aguon is a licensed instructor with 12 hours required (6 for 	GBBC	11:07	Noted

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		 than 12 hours in some cases. She wonders if there is any other alternative than the Continuing Education website. The Board suggested that Ms. Aguon work with an existing school in lieu of starting a new school since that would be more difficult. The Board will review the Statutes again and share advice with Ms. Aguon and her process with GCC or Mariacy moving forward. Asst AG Weinberg suggests creating a Continuing Education Committee to create a portion for this in the Rules and Regulations document. Boards are entitled to use volunteers because the Committee doesn't only have to be Board members. B. Complaint against Kirsten Catahay Complaint against Kirsten Catahay Complaint was received a week ago. Ms. Catahay is conducting training in an establishment without an instructor's license to give out certified training. Asst AG Weinberg will draft a Cease and Desist Letter. This is related to the Application for Establishing: Jaded and Cure section of this agenda. Review additional notes under that section above. C. Next NIC Seminar The Chair would like to share that at the most recent NIC conference they mentioned the next conference and how they will open up to people other than the Board members. In the next Board meeting, the Chair would like to put the conference and involvement with NIC on the agenda. There are dues to be paid and more information will be shared. 			
XII.	ANNOUNCEMENT	 Next Board Meeting scheduled for June 7, 2021 at 9:00 AM. Board discussed meeting face to face at the HPLO Conference Room, expressed concern regarding the limitations as it pertains to number of guests, internet support, etc. The Board will consider a hybrid approach (in-person and virtual), as well as await what other Board's will implement. 	Chair	11:17	Noted

	TOPIC	DECISION(S) / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
XIII.	ADJOURNMENT	Adjourned at 11:18am	GBBC	11:18	Adjourned
		- Motion: A. Taitano			

Reviewed By:	Date:	_; Approved By:	Date:
Secretary		Chairpe	erson

Minutes By: Chantay Benitez, FLAME TREE Freedom Center, Inc.

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